

BIG SPRING SCHOOL DISTRICT

NO: 916

SECTION: COMMUNITY

TITLE: VOLUNTEERS

ADOPTED: February 3, 2014

REVISED: December, 2013

916. VOLUNTEERS	
1. Purpose	The Board recognizes that community volunteers can make valuable contributions to the district’s educational, athletic and extracurricular programs. The use of community volunteers is endorsed by the Board, subject to legal requirements and administrative procedures.
2. Definitions	<p>Assistive Volunteer – any individual who voluntarily provides services to the school district, without compensation, and who: 1) works directly under the supervision and direction of a teacher or administrator employed by the district; and 2) does not provide direct services to students or have unsupervised contact with students. Examples of assistive volunteers include homeroom parents/guardians; individuals who volunteer to assist in the planning or conducting of classroom celebrations; concert/performance ushers; and individuals who help manage, officiate or perform functions ancillary to an athletic event or extracurricular activities.</p> <p>Independent Volunteer/Coach/Sponsor – any individual who voluntarily provides services to the school district, without compensation and who: 1) works under the general direction and supervision of a teacher or administrator employed by the district; and 2) provides direct services to students or may, from time to time, have or may be reasonable expected to have unsupervised contact with students. Examples of independent volunteers include volunteer tutors, chaperones for field trips, volunteer sports coaches and individuals who volunteer to provide counseling or health-related services to students.</p>
3. Guidelines SC 111 Title 22 Sec. 8.1 23 Pa. C.S.A. Sec. 6301 et seq	<p>No individual will be approved to serve as an independent volunteer/coach/sponsor if the criminal history or child abuse reports/clearances required by this policy evidence an offense which would preclude such individual from being employed in a Pennsylvania public school under Act 34 or Act 151.</p> <p>The district shall maintain a list of all independent volunteers/coaches/sponsors, along with copies of all criminal history reports and clearances required by this policy. These records shall be maintained and verified via an Affidavit on a yearly basis. The cost of the clearances will be the responsibility of the volunteer.</p>

SC 1418
Title 28
Sec. 23.44

Tuberculosis Examination –

Prior to approval, all volunteers/coaches/sponsors shall undergo a tuberculosis examination, administered in accordance with the regulations of the Advisory Health Board. The cost of the examination will be the responsibility of the volunteer.

Identification Badges –

All approved independent volunteers/coaches/ sponsors shall be issued a district identification badge which identifies the holder as an approved independent volunteer/coach/sponsor. Independent volunteers/coaches/sponsors will be required to wear and display such identification badges at all times while providing services to the district.

Categories –

For the purpose of this policy, volunteers shall be categorized in terms of the level of supervision provided for that volunteer and in terms of whether the volunteer may be alone with students (See Table A).

General Requirements

The basic requirement of volunteer service shall be interest in the educational program, enjoyment in helping children, and a sincere belief that by volunteering, a contribution will be made to the learning process.

All volunteer (s) must complete district volunteer forms.

Volunteers shall not be asked to assume the professional responsibilities of the school staff. Volunteers may provide assistance that is supportive, when under the direction of a staff member or district employee.

Volunteers will not be permitted to directly administer student discipline nor will they be permitted to administer first aid, except in the case of an emergency.

References:

School Code – 24 P.S. Sec. 111, 1418

State Board of Education Regulations - 22 PA Code Sec. 8.1

State Department of Health Regulations - 28 PA Code Sec 23.44

Child Protective Services Law - 23 Pa. C.S.A. Sec. 6301 et seq